

### Office 2016 In Easy Steps

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~~The software begins to install. Click Close when the installation is finished. If Office installation fails, see What to try if you can't install or activate Office 2016 for Mac. Launch an Office for Mac app and start the activation process. Click the Launchpad icon in the Dock to display all of your apps.~~

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Option 1 - Uninstall Office from the Control Panel. Open the Control Panel. Tip: If you installed the Office apps as part of a suite, such as Office Home and Student or Microsoft 365, search for the suite name. For stand-alone apps search by the app name, such as Project or Visio.

~~Uninstall Office from a PC – Office Support~~

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Right-click the Start button (lower-left corner), and select Apps and Features on the pop-up menu. Select the Microsoft Office product you want to repair, and select Modify. Note: This will repair the entire Office suite even if it's just one application you want to repair such as Word or Excel.

~~Repair an Office application – Office Support~~

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